

IBCH PAS RECRUITMENT PROCEDURE NO. 03/2021/KZ
FOR THE POSITION OF A HEAD OF DEPARTMENT
IN THE FIELD OF MOLECULAR VIROLOGY

INSTITUTION: **Institute of Bioorganic Chemistry, PAS**
CITY: **Poznan**
POSITION: **Head of Department**
SCIENTIFIC DISCIPLINE: **biological sciences**
DATE OF PUBLICATION: **April 15th, 2021**
SUBMISSION DEADLINE: **June 6th, 2021**
IBCH PAS: <https://portal.ichb.pl/en>

KEY WORDS: virology, molecular biology, cell biology, structural biology, viral biology, molecular mechanism of viral pathogenesis, virus-host interactions, viral proteins, molecular diagnostics of viruses, antiviral strategies

The Institute of Bioorganic Chemistry, PAS, in Poznan is an interdisciplinary research center, unique across Europe and worldwide, orchestrating the areas of chemistry, biology and informatics. It encompasses modern laboratory space with very well equipped specialized laboratories, supporting the conducted studies. Research at IBCH PAS is primarily focused around synthesis and studies of the structure and function of nucleic acids and proteins, as well as their components. The Institute is also open to other interdisciplinary fields of study, combining chemistry, biology and informatics in various configurations.

IBCH PAS is currently planning to establish a new department, operating within the field of
molecular virology

The offer is addressed to ambitious scientists who would like to carry out their independent scientific studies at IBCH PAS in a long-term perspective. The candidate should formulate his/her own, interesting topic of scientific activity, falling within the area of molecular virology. It is required that research is carried out at a high level of science (on an international scale). The results shall be published in renowned, international journals. It is also expected that the newly appointed Head of the Department will successfully apply for grants, enabling implementation of research projects, and actively take part in initiatives for the local and international scientific community.

IBCH PAS ensures laboratory and equipment base for scientific departments, including support of a number of facilities at its disposal (see <https://portal.ichb.pl/en/pracownie-en>).

I. Requirements for the Candidates:

1. At least a PhD degree in chemistry, biology, or related sciences.
2. Excellent track record in chemistry, biology, or related sciences, documented by scientific publications.
3. Experience in acquiring funds for research.
4. Excellent command of spoken and written English.
5. Experience in management of research groups, as well as completion of long-term research internships shall be considered as additional assets.

II. Required documents:

1. Letter of application addressed to the Director of IBCH PAS.
2. Curriculum vitae, including:
 - 1) ORCID identifier (and other, e.g., Web of Science Researcher ID, Scopus Author Identifier, etc.);
 - 2) the course of education;
 - 3) professional career (places of employment and positions, research internships, manager functions);
 - 4) most significant scientific achievements;
 - 5) a list of scientific publications – only those indexed in the Web of Science database:
 - indicate yourself (bold) as the first author (underline) or the corresponding author (asterisk),
 - it is recommended to provide DOI for the papers,
 - include journal's *Impact Factor* according to *Journal Citation Reports*,
 - specify the total number of citations in the Web of Science (without self-citations),
 - specify the Hirsch index (according to the Web of Science);
 - 6) other publications;
 - 7) a list of inventions, patents, implementation reports;
 - 8) teaching achievements
 - 9) organizational achievements
 - 10) management of research projects (PI positions) – indicate financing institutions, budgets and duration);
 - 11) significant participation in large research projects (please specify your role, financing institutions, budgets and duration);
 - 12) list of awards and distinctions;
 - 13) other relevant information.

Please include all of the above points in your CV in the same order. If there are no achievements in any area, write "none".
3. Research program and a short description of the department's operational concept (up to four pages – A4 format). This should encompass ambitious and realistic plans, in line with the IBCH PAS mission, where the actions resulting in achieving significant research results will be described in a convincing way. Only applications that will ensure a long-term operation of the department will be accepted.
4. Scan of the PhD or professorship diploma or certificate.

III. Applications should be submitted via the eRecruiter portal, using the link below:

<https://system.erecruiter.pl/FormTemplates/RecruitmentForm.aspx?WebID=e1e96084bc404cacb5ae1a6fe4593aa6>

IV. The submission deadline is **June 6th, 2021**.

V. In the course of the recruitment procedure, selected candidates may be asked to deliver a public or non-public presentation of their research achievements, and an operational concept for the newly established department at IBCH PAS.

VI. The recruitment committee shall formulate relevant recommendation for the Scientific Board of IBCH PAS no later than on **July 31st, 2021**.

VII. This recruitment procedure for the position of a head of department is simultaneously a recruitment for employment as a scientist in IBCH PAS. The successful candidate shall be employed as an Assistant Professor, Associate Professor or Professor, depending on his/her degree/scientific title. Employment will take place in accordance with the provisions of the Labor Code of Poland, while the exact conditions shall be agreed with the selected candidate through negotiations.

VIII. In the case of winning this competition, it is required that the Institute of Bioorganic Chemistry, PAS be the main, full-time place of employment for the head of department.

For further details, please contact the Deputy Director for Scientific Affairs

Michał Sobkowski, PhD, DSc; e-mail: dyrektor.naukowy@ibch.poznan.pl; phone: (+48) 618 52 85 03, ext. 1182

Information clause:

Pursuant to the stipulations of the regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), further referred to as GDPR, we hereby inform that:

- *The Institute of Bioorganic Chemistry, Polish Academy of Sciences, seated in Noskowskiego St. 12/14, 61-704 Poznan; REGON 000849327, NIP 777-00-02-062 is the administrator of the collected personal data (further referred to as the Institute).*
- *The Administrator appointed a Data Protection Officer, who can be contacted in writing, via traditional mail, by sending a letter to the following address: Z. Noskowskiego St. 12/14, 61-704 Poznan, or by sending an e-mail to: dpo@ibch.poznan.pl.*
- *The personal data of the candidates is processed for the purposes of fulfilling the tasks of the administrator, associated with conducting the recruitment procedure for a vacant position.*
- *The legal basis for processing personal data is the Act of 26 June 1974 – The Labor Code, Act of 30 April 2010 on the Polish Academy of Sciences or the consent of the person whose data shall be subjected to processing.*
- *Your personal data shall be subjected to processing for period of 3 months upon the date of decision of the recruitment committee. Following this period, the data will be irretrievably and effectively destroyed.*
- *The personal data of the candidates shall not be transferred to any third country.*
- *The person whose data shall be subjected to processing has the right to:*
 - *request access to his/her personal data, and to amend it or delete it, pursuant to articles 15-17 of GDPR;*
 - *limit data processing, in the events stipulated in article 18 of GDPR;*
 - *data transferring, pursuant to article 20 of GDPR;*
 - *withdraw consent at any moment, without influencing compliance with the law of the processing that was executed prior to consent withdrawal;*
 - *file a complaint to the Inspector General for Personal Data Protection.*

Providing personal data in the scope stipulated in article 22 (1) of the Act of 26 June 1974 – The Labor Code is mandatory, whereas providing data in a broader scope is voluntary and requires consent for its processing.