

**IBCH PAS RECRUITMENT PROCEDURE NO. 1/2023/T**  
**FOR THE POSITION: Technical Assistant (Biologist)**

INSTITUTION: Institute of Bioorganic Chemistry, PAS, Department of Non-coding RNAs  
CITY: Poznań  
POSITION: **Technical Assistant (Biologist)**  
POSITIONS AVAILABLE: 1  
SCIENTIFIC DISCIPLINE: biological sciences  
PUBLICATION DATE: 28.02.2023  
APPLICATION DEADLINE: 17.03.2023  
WEBSITE: <https://portal.ichb.pl/en>

**KEY WORDS:** RNA biology, molecular biology, neurobiology, non-coding RNAs, technical assistant.

Recruitment under the SONATA Bis project no. 2018/30/E/NZ3/00624, entitled *Functional implications of brain-enriched circular RNAs*, funded by the National Science Center. Principal Investigator: **Dr. Monika Piwecka**, project duration: 2019-2024

We are a young and dynamically developing research group interested in how non-coding RNAs affect the regulation of gene expression and molecular processes in different neural cell type populations such as neurons and glial cells of the brain as well as in the neuroendocrine system. We combine the forces of molecular, cellular and systems biology along with neurobiology. Our website: <https://portal.ichb.pl/en/zaklad-niekodujacych-rna-en-2>.

### I. Requirements for the candidate:

1. Bachelor or Master's degree in molecular biology or related sciences.
2. Experience in laboratory work, encompassing molecular biology and basic biochemistry. Previous experience in microscopy, experience in working with primary cell culture and/or work with RNA, DNA, proteins will be an advantage.
3. Enthusiasm for the experimental work.
4. Excellent organizational skills.
5. Good command of spoken and written English.
6. Good communication skills and the ability to work in a team.

### II. We offer:

1. Full-time employment in a young, dynamically developing team.
2. Participation in ambitious and innovative scientific research.
3. Professional development incl. training in new laboratory techniques, implementation of new technologies.
4. Employment to the end of the project, i.e. during 04/2023 – 10/2024. Monthly remuneration: 5200 PLN (total employer's costs).

### III. Your responsibilities:

1. Basic research duties (preparing buffers, gels, media, preparing and monitoring the status of materials and consumables, responsibility for transferring waste for disposal, etc.).

2. Maintenance of mammalian cell culture.
3. Assisting in experiments including RNA in situ hybridization, isolation of RNA, DNA, proteins, Northern blots, Western blots, genotyping, etc.
4. Participation in research group meetings, reporting to a project leader and/or lab manger.

#### IV. Applications must comprise:

1. Letter of application to the Director of IBCH PAS with a declaration that the Institute will be the candidate's primary place of work and consent to be counted in "N" figure of the Institute (each researcher in Poland must submit a declaration to be within "N" figure accounted to a selected research unit).
2. Curriculum Vitae comprising information about the education and previous employment,
3. A copy of the diploma from the university (confirmation of obtained title).
4. A motivation letter, including a brief description of the experience.
5. At least one letter of recommendation with references.

#### V. Applications should be submitted via the eRecruiter portal:

<https://system.erecruiter.pl/FormTemplates/RecruitmentForm.aspx?WebID=4328645ad7e141a9ba0505bca02bbae4>

#### VI. The deadline for submitting the application is **March 17, 2023**.

#### VII. Employment shall take place in compliance with the provisions of the Labor Code of Poland.

#### VIII. During the recruitment procedure selected candidates may be invited to an interview. The call shall be closed by **March 30, 2023**.

Additional information can be obtained from the principal investigator:

dr Monika Piwecka

e-mail: [monika.piwecka@ibch.poznan.pl](mailto:monika.piwecka@ibch.poznan.pl)

#### Information clause:

*Pursuant to the stipulations of the regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), further referred to as GDPR, we hereby inform that:*

- *The Institute of Bioorganic Chemistry, Polish Academy of Sciences, seated in Noskowskiego St. 12/14, 61-704 Poznan; REGON 000849327, NIP 777-00-02-062 is the administrator of the collected personal data (further referred to as the Institute).*
- *The Administrator appointed a Data Protection Officer, who can be contacted in writing, via traditional mail, by sending a letter to the following address: Z. Noskowskiego St. 12/14, 61-704 Poznan, or by sending an e-mail to: [dpo@ibch.poznan.pl](mailto:dpo@ibch.poznan.pl).*
- *The personal data of the candidates is processed for the purposes of fulfilling the tasks of the administrator, associated with conducting the recruitment procedure for a vacant position.*
- *The legal basis for processing personal data is the Act of 26 June 1974 – The Labor Code, Act of 30 April 2010 on the Polish Academy of Sciences or the consent of the person whose data shall be subjected to processing.*
- *Your personal data shall be subjected to processing for period of 3 months upon the date of decision of the recruitment committee. Following this period, the data will be irretrievably and effectively destroyed.*
- *The personal data of the candidates shall not be transferred to any third country.*
- *The person whose data shall be subjected to processing has the right to:*

- request access to his/her personal data, and to amend it or delete it, pursuant to articles 15-17 of GDPR;
- limit data processing, in the events stipulated in article 18 of GDPR;
- data transferring, pursuant to article 20 of GDPR;

- *withdraw consent at any moment, without influencing compliance with the law of the processing that was executed prior to consent withdrawal;*
- *file a complaint to the Inspector General for Personal Data Protection.*

*Providing personal data in the scope stipulated in article 22 (1) of the Act of 26 June 1974 – The Labor Code is mandatory, whereas providing data in a broader scope is voluntary and requires consent for its processing.*