

REQUEST FOR QUOTATION**CONTRACTING AUTHORITY**

Institute of Bioorganic Chemistry, Polish Academy of Sciences
Noskowskiego 12/14
61-704 Poznań

The request for quotation concerns the execution of work within the Virtual Research Institute program; title of the Research Task: *Targeted single-cell technology for cancer diagnostics – towards cell-oriented interceptive medicine* (acronym: INTERCEPT) Financing Agreement Number: UoF/02-WIB-3/2023-004

Due to the value of the contract, the provisions of the Public Procurement Law of 11 September 2019 (Journal of Laws 2019, item 2019, as amended) do not apply.

This request for quotation is conducted by the *General Rules on the Eligibility of Expenditures for Research Teams Conducting Scientific Activities within the Virtual Research Institute* (WIB-APL-PZ-03/01.05/1 of 10 July 2023).

I. Description of the Subject of the Contract:

The subject of the contract is the delivery of FluoreBead-1M polyacrylamide beads (RAN Biotechnologies, Inc.) in size 61.5 µm and 61,5 µm of RAN Biotechnologies to the Contracting Authority's headquarters, meeting the minimum technical parameters specified in the technical specification below.

This purchase is essential for the tasks planned under the project *Targeted single-cell technology for cancer diagnostics – towards cell-oriented interceptive medicine* (INTERCEPT, UoF/02-WIB-3/2023-004).

Technical Specification

The polyacrylamide beads must meet the following minimum parameters:

No.	Product name	Specification	Quantity
1	FluoreBead-1M	1 million fluorescent beads in DST buffer/ml; bead diameter 61,5 µm	10 ml
2	RANscBead-X1-1M	1 million barcode beads in BLB buffer/ml; bead diameter 71.5 µm	4 ml

RAN Biotechnologies' fluorescent beads were identified in the request for proposals due to their unique chemical and physicochemical properties. They are formulations of undisclosed composition, developed by the manufacturer and available only from the manufacturer. The

lack of access to full formulation data makes it impossible to unequivocally duplicate or replace them with equivalents, justifying the need to indicate specific catalogue names in the request for proposals.

Additional Information:

- A. Delivery Time: **Maximum of 4 weeks** from the date of offer selection notification.
- B. Shelf Life: At least 80% of the maximum shelf life the manufacturer provides.
- C. Warranty: The Contracting Authority may submit quality complaints to the Contractor until the expiration date of the purchased reagents. The Contractor must review complaints within seven business days of submission and, if the complaint is accepted, supply a suitably qualified replacement within 14 business days.
- D. CPV Code: 33696300-8 *Chemical reagents*
- E. Delivery Address: Noskowskiego 12/14, 61-704 Poznań

II. Submission of Offers:

Offers should be submitted electronically as a scanned document to the email address:

zampub@ibch.poznan.pl by September 17, 2025.

Offers submitted after this deadline will not be considered.

The offer must remain valid for **30 days**, i.e., until October 16, 2025.

III. Pricing:

The gross price must be stated numerically. The Contractor must provide a clear and final price in their offer. The price should be expressed in Polish zlotys (PLN). If the offer price is given in another currency, it will be converted to PLN using the average exchange rate of the National Bank of Poland (NBP) on September 08, 2025. Prices must be stated and rounded to two decimal places (rounding rule: below 0.005 – round down, 0.005 and above – round up). The Contracting Authority will compare gross prices when evaluating offers. The price must include all costs related to the execution of the contract, including VAT, insurance, delivery to the Contracting Authority's headquarters, and any other obligations of the Contractor necessary for fulfilling the order. Any costs not accounted for in the Contractor's offer will not be grounds for additional charges to the Contracting Authority at a later stage.

The Contracting Authority reserves the right to cancel the procedure at any time or not to select a Contractor without providing reasons.

IV. Questions and Clarifications:

Any questions should be directed to zampub@ibch.poznan.pl

V. Information clause regarding the processing of personal data for signatories and employees of EBRAINS

In accordance with Articles 13 and 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred to as the GDPR, the Director of the Institute of Bioorganic Chemistry of the Polish Academy of Sciences hereby informs that:

I. ADMINISTRATOR

The administrator of the collected personal data is the Institute of Bioorganic Chemistry of the Polish Academy of Sciences in Poznań, with its registered office at ul. Z. Noskowskiego 12/14, 61-704 Poznań, tel. 61 852 85 03, e-mail: ibch@ibch.poznan.pl (hereinafter referred to as the Institute).

II. DATA PROTECTION OFFICER

The Controller has appointed a Data Protection Officer who can be contacted in writing by traditional mail at the Institute's address: Data Protection Officer, Institute of Bioorganic Chemistry of the Polish Academy of Sciences in Poznań, located at ul. Z. Noskowskiego 12/14, 61-704 Poznań, or by email at: dpo@ibch.poznan.pl.

III. PURPOSES AND BASIS OF PROCESSING

Personal data is processed for the purpose of:

- a) implementing and performing the contract (legal basis: Article 6(1)(b) of the GDPR),
- b) fulfilling the obligations incumbent on the controller in the field of tax and accounting regulations (legal basis: Article 6(1)(c) of the GDPR),
- c) the possible establishment and pursuit of claims, including defense against them (legal basis: Article 6(1)(f) of the GDPR),
- d) legitimate interest - indication of contact persons (legal basis: Article 6(1)(f) of the GDPR).

IV. CATEGORIES OF PERSONAL DATA

The controller processes the following categories of personal data: name and surname, title, position, e-mail address, contact telephone number, signature.

V. DATA RETENTION PERIOD

Personal data will be processed by the Institute:

1. for the period necessary to achieve the objectives resulting from the performance and settlement of the cooperation agreement,
2. in the event of a complaint – for the duration of the complaint proceedings,
3. for the purpose of securing against claims – for a period of 6 years or until the expiry of potential claims arising from the agreement or other title,

4. for 5 years from the end of the calendar year in which the payment deadline expired, in accordance with the provisions of the Tax Ordinance.

VI. DATA RECIPIENTS

Personal data may be disclosed to authorized employees of the Institute, entities through which the controller pursues its objectives on the basis of a concluded agreement, and may also be made available to entities authorized under the law.

VII. THIRD COUNTRIES OR INTERNATIONAL ORGANIZATIONS

The data will be transferred to an organization with servers located in the US, under a cooperation agreement between us, in relation to which an adequate level of protection of your personal data has been established – pursuant to the decision of the European Commission of July 10, 2023 (EU-US Data Privacy Framework, New Privacy Shield). – Microsoft 365. For information on data security measures and how to obtain a copy of these measures or where they are available, please contact our Data Protection Officer.

VIII. RIGHTS OF DATA SUBJECTS

In accordance with the GDPR, the data subject has the right to:

1. access personal data and receive a copy thereof,
2. rectify personal data,
3. restrict the processing of personal data,
4. erase personal data,
5. transfer personal data to another controller.

You can exercise the above rights by writing to our registered office or to dpo@ibch.poznan.pl. The possibility of fulfilling your request will be considered on a case-by-case basis.

IX. PROVISION OF DATA

The provision of data is necessary for the conclusion and performance of the Agreement.

X. SOURCE OF PERSONAL DATA

Personal data has been obtained from a natural person from an entity with which the Controller has signed an agreement.

XI. RIGHT TO OBJECT

You have the right to object to the processing of your personal data by writing to our registered office or to dpo@ibch.poznan.pl. The possibility of fulfilling your request will be considered on a case-by-case basis.

XII. RIGHT TO LODGE A COMPLAINT

You also have the right to lodge a complaint directly with the supervisory authority (President of the Personal Data Protection Office, ul. Moniuszki 1A, 00-014 Warsaw), stating the circumstances of the situation and your position on the matter.